

# Portage Yacht Club

## 2010 Sailing Instructions

**RULES** shall be the ISAF 2009 - 2012 Racing Rules for Sailing, and the prescriptions of US SAILING, except as modified by these sailing instructions.

**Rule 28.1 Sailing The Course:** is modified to include that the last yet-to-finish boat may elect to notify the Service Boat or the Signal Boat, within the Time Limit for finishing, of her intention to not complete the course. The Race Manager (RM) shall then designate her as finished based on her position on the course (**PYC MERCY RULE**).

**Rule 33 Changing Next Leg Of The Course:** is modified in that a red shape will indicate the course direction has moved to port, and a green shape will indicate to starboard. If the leg length is changed, it will not be signaled.

**Rule 41 Outside Help:** is modified to permit oral information from a competitor or member of the race management team that shall be limited to performance enhancement but shall not include racecourse correction or designation information.

**Rule 44.2 Two-Turns Penalty:** is modified so that if the infringing boat has a spinnaker hoisted at the time of the infringement, drops it completely while taking her penalty turns and resets it and has it drawing, the penalty is one penalty turn instead of two.

**Rule 47 Limitations On Equipment And Crew:** is modified to add: **Rule 47.3:** Except as set forth in **Rule 47.2**, there shall be no limitation on the number or identity of crew, except a Flying Scot when racing shall carry a minimum crew of two.

**Rule 61.1(a)(2) Informing The Protestee:** is modified so boats with hull length of more than 17 feet must display the flag.

**Rule 63.4 Interested Party:** is modified so that if all parties agree, an interested party may participate in a hearing deciding a protest or serve as an Arbitrator. Further an interested party may participate as a Race Committee member in a REQUEST FOR REDRESS hearing.

**Rules 62 Redress and 64.2 Decisions:** are modified in that the Race Committee shall hear and decide REQUESTS FOR REDRESS.

**SAFETY:** Boats when racing must carry the safety and assistance equipment required for competing in their class-sanctioned events, and competitors are encouraged to wear an approved personal flotation device while racing. In addition, competitors are strongly encouraged, if not required by class, to equip themselves with a whistle for attracting help, and to use four sharp blasts as the emergency signal. A boat shall be penalized by a DNE (Disqualification not exempt) for either sailing inside areas bounded by swimming rafts before, during or after racing, or endangering users of Portage Lake while racing.

**SPORTSMANSHIP:** You shall render all possible assistance to any vessel or person in peril when in a position to do so. A competitor needing assistance should wave an arm with palm open; if no help is needed the arm should be waved with fist closed. **WE SHARE THIS LAKE WITH OTHERS. PLEASE BE COURTEOUS!**

**OFFICIAL NOTICES:** Shall be posted at the PYC Clubhouse and sent by mail or E-Mail to the registrant's designated address at least four days prior to the date(s) mentioned in the Notice.

**ELIGIBLE BOATS:** Shall be owned or chartered for an entire series by member(s) in good standing provided the registration form is completed and the race fee is paid and the boat is skippered by such member(s)<sup>1</sup>. Boat owners or charters shall be members in good standing of that class association and of US SAILING. Guest skipper(s) are always welcome, shall be accorded all benefits and obligations of the rules, but their score(s) will not be counted. Note: 1. Boat substitution may be permitted in a situation approved by a majority of the Race Committee.

**ELIGIBLE BOATS EXCEPTION:** PYC membership and race fees are not required provided one has not registered in any previous PYC series. Boats need not have their proper sail number, but must identify

themselves to the Race Manager prior to racing. Lasers, Sunfish, and other similar boats shall race on Tuesday. Flying Scots, Interlakes, and other similar boats shall race on Thursday.

**REPORTING IN:** Before each race, skippers should pass near the Signal Boat and hail their class and number to help record their intention to race. A skipper requesting a Note 1 substitution must hail their class and number and substituted-for-number to record their intention to race.

**MARKS:** Orange cylinders and tetrahedrons and yellow cylinders and tetrahedrons (yellow shall not be turning marks).

**RACE COURSE:** Shown on the Signal Boat by icons read from left to right, which indicate the course legs and direction from the starting line to finish line. When the icon display is interrupted by a blank, this signals that Sunfish do not sail that part of the course shown to the right of the blank. Background of icons indicates how marks are to be left, red to port, green to starboard. Marks are to be rounded except start and finish marks, which are to be passed. The minimum race shall consist of a three-legged windward/leeward course but not counting an off-set leg if used, or a four-legged triangular course. A mid-leg downwind start is not permitted.

**Silver Series** Sunfish, Laser, and Junior fleets shall round an up-wind mark set closer to the starting line and unless noted in a hail from the Signal Boat before their Warning Signal, the MC/Others fleet shall round a weather mark set further to weather and not be subject to any off-set mark rounding.

**STARTING AND FINISH LINES:** Shall be a line between the mast's course-side on a Signal Boat and the course-side of a nearby orange or yellow mark for the starting line, and between the Signal Boat mast's course-side and the course-side of a yellow mark for the finish line.

**SIGNALS:** See "Race Signals" in ISAF Racing Rules book except as herein modified and code flags may be displayed as shapes.

**Rule 26 Starting System** is modified as follows:

- 1) An attention signal of short sound bursts precedes the Warning Signal by 20 seconds.
- 2) The Class flag for the first fleet to start and the third fleet to start shall be a solid yellow shape.
- 3) The Class flag for the second fleet to start shall be a solid red shape.
- 4) For the Small Boat silver Series, the 5-4-1-0 starting sequence is replaced with the 3-2-1-0 starting sequence.
- 5) Times shall be taken from sound signals.

**Race Signals – Code Flag 'S'** is modified to mean only:

- 1) When displayed alone: The remaining leg(s) of the course to be completed by the leading boat are abandoned and the signaling boat is on station at the new finish line. This modifies **Rule 32.2**.
- 2) When displayed over a class flag: The remaining leg(s) of the course to be completed by the leading boat of the class whose class flag is displayed are abandoned and the signaling boat is on station at the new finish line.

**INDIVIDUAL RECALL:** **Rule 29.1** is modified in that the RM shall attempt to notify each boat that has started prematurely by hailing her sail number. Code flag "X" (Individual Recall) shall not be used but a sound signal shall be utilized.

**GENERAL RECALL:** **Rule 29.2** is modified in that following a General Recall the next starting signal will be made 5 minutes from the previous starting signal. The First Substitute signal will not be displayed, instead the recalled fleet's class flag (warning signal) will be re-hoisted with two sounds.

**TIME LIMITS:** If a leading boat, regardless of class, does not pass the next mark of the course within 20 minutes, from the time the previous mark was passed or from the time the race was started, the race shall be abandoned for all classes. If no boat in a class has finished within 90 minutes of its Starting Signal, the race shall be declared Abandoned for that class but it shall not be signaled. Boats not finishing within 30 minutes of the first boat (Gold Series) or within 20 minutes of the first boat (Silver Series) in their class shall be scored "Did-Not-Finish" (DNF).

**PROTESTS:** In addition to the requirements of **Rule 61**, when reasonable opportunity occurs a boat intending to protest shall inform the RM immediately upon finishing the race and receiving their acknowledgement.

A Protestor qualifies for, and may request arbitration of the protest if:

- 1) Only two boats are involved.
- 2) Only the rules of Part 2 of the ISAF Racing Rules are involved.
- 3) Both Protestor and Protestee agree to arbitration.

If these qualifications are not met, or if either party does not accept the decision of the Arbitrator, then Protestor must apply for a Protest Hearing by filing a Protest Form (available at the PYC Service Desk) with the RM. This must be done:

a) Absent Arbitration: The RM of the race in which the alleged incident occurred should be notified immediately upon docking of Protestor's intent to protest without arbitration, and the protest form filed with that RM. The Protest form must be filed within one hour of the docking of the Signal Boat for the final race of the day.

b) Post Arbitration: Should either party reject the decision of the Arbitrator, or should the Arbitrator fail to reach a decision, Protestor must notify the RM of the race involved of his further intent to protest as soon as possible. Protestor must also file by either hand delivering or mailing (postmarked) the form to the RM involved within two days of the unsuccessful arbitration.

Protestor must notify Protestee as soon as possible of the intent to protest. Protest hearings absent arbitration will usually be held immediately following the final race of the day. If this is not possible, as deemed by the RM, the RM will reschedule for as soon as possible. It is the responsibility of all parties to the protest to be available as scheduled.

Arbitration Procedure: As soon as possible, Protestor shall inquire of Protestee if they will participate in arbitration. If agreed, Protestor must locate, as soon as possible, a mutually acceptable Arbitrator from the list provided by the Race Committee, and declare their intent to arbitrate the protest. The Arbitrator will determine the time and place of the arbitration hearing and so advise Protestor. It is the duty of Protestor to so advise Protestee. Only Protestor, Protestee and the Arbitrator are present at the hearing. Upon completion of arbitration the Arbitrator shall complete a Protest Process form indicating one of three decisions:

- Decision 1) No rule was broken.
- Decision 2) One or both boats broke a rule or rules.
- Decision 3) A decision cannot be reached.

If the Arbitrator determines that the protest is invalid, does not qualify for arbitration, further witnesses are required, or that the incident is too complicated for an arbitrated decision, the arbitration ends.

The Arbitrator will give no reasons, or make a case for either party, unless both parties accept the Arbitrator's decision. If the decision is accepted by both parties, then:

- Decision 1) The Protest process is complete (modifies Rule 63).
- Decision 2) The party(s) determined to have broken a rule is penalized by adding 50% of the number of starters to their finishing position score, but in no case shall the penalty exceed the number of starters plus one (modifies Rule 63).

The Arbitrator completes a Protest Process form indicating the results of the arbitration. The form is forwarded to the Scorer if both parties accept the decision. If both parties do not accept the decision the form is forwarded to the Race Manager.

The Race Committee selects arbitrators and the list will be posted on the PYC Racing Bulletin Board.

**RECONSIDER REQUEST:** If a party to the protest hearing believes the Protest Committee's (PC) decision contains an error in the process or application of the rules, but not the finding of facts, that party (requestor) may request the Protest Hearing Review Committee (PHRC) reconsider the PC decision. The requestor shall file the Request with the PHRC chair within 15 days of receipt of a written decision from the PC and shall state why the requestor believes the PC's decision or its procedures were incorrect. Concurrently, the requestor shall provide the PHRC chair a copy of the PC's decision, a copy of the protest, a copy of any documents attached to the protest, any additional relevant documents, and the names and email or street addresses of all parties to the protest. The PHRC shall then promptly meet and

review the process and/or application of the rules. A PHRC member may not participate if also a member of the PC whose action is being reviewed. The decision of the PHRC, which shall incorporate the facts found by the PC, becomes the final decision of the PC. (This changes Rules 65.1, 65.2 and 66.) The processes noted in Appendix F4, F5.1, F6, F7, and F8(a) and (b) shall also apply to this Request.

**PROTEST COMMITTEE:** For each race this committee shall consist of the scheduled RM or their replacements, and a representative from the Protest Committee Supplemental Pool selected by the Race Manager.

**MAKE-UPS:** Five races are scheduled on Make-up Days for the Gold Series' Red, White, and Blue series and shall be allocated as follows: first one in each Series with Abandoned races starting with the Red Series, then the second one in each Series starting with the Red Series, and then any remaining races starting with the Red Series.

**SCORING:** Appendix A Low Point System is used except first place shall score  $\frac{3}{4}$  points (modifies Appendix A4.1). Final standings for all sub-series of the Gold and Silver Series are based on the total points accrued for official races held in that sub-series, except:

- 1) A boat's worst race shall be discarded for every three races held except as noted in paragraph 2 below.
- 2) A boat shall be excused for missing a race(s) when its skipper(s) serves Club races as a RM pursuant to the published duty schedule as amended, and shall be given a score equal to its average for all races which it sails in the series being scored.
  - a) Should a person fail to discharge their assigned responsibility to manage a race(s), their boat shall be scored a DNE (Disqualification not Exempt), and the Race Committee may take further action regarding race eligibility under this penalty as it deems appropriate.
  - b) A DNE score occurring for a series date for which that person is not registered shall be scored on the date closest in the series for which that person is registered.
  - c) Anyone scored a DNE for a race management "No Show", absent RC intervention, will be removed from the sailboat-racing program.

The Gold Series (Weekend Fleet Championship) shall be based on one's results from the total races held for the RED, WHITE and BLUE Series less a throw out (but not a DNE) for every three races held. The Silver Series (Weeknight Fleet Championship) shall be based on one's results from the total races held for the Spring and Summer Series less a throw out (but not a DNE) for every three races held.

Low score shall be the winner.

**AWARDS:** For each sub-series awards are based on the average number of starting boats in each class, one trophy to be awarded for each three starting boats. Awards for the Gold and Silver Series are based on the number of boats registered in each class, one trophy to be awarded for each three boats. All quotients shall be rounded up to the next number of places to be awarded.